Wilco Area Career Center

ANNUAL

GUIDANCE BREAKFAST

AGENDA

8:00-8:30	a.m.	Breakfast
8:30-9:40	a.m.	Presentation
9:40-9:50	a.m.	Break
9:50-10:50	a.m.	Tour

19 OCTOBER

WILCO AREA CAREER CENTER
500 Wilco Blvd., Romeoville, IL 60446

MRS. BOSA GOODALE,
WILCOASSISTANT DIRECTOR/PRINCIPAL
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WILCO PROGRAMS

WILCO
Every Student needs a skill

WILCO PROGRAMS 2023-24

* ACE (JJC) - 15
* AIM (JJC) - 11
* Auto Service - 179
* Aviation - 13
* Barbering - 10
* Business - 39
* Certified Nursing - 147
* CISCO - 9
* Cosmetology - 45
* Computer Tech. - 65
* Construction - 42
* Criminal Justice - 55
* Culinary Arts - 65

* Early Childhood - 61
* EMS - 36
* Fire Science - 63
* Heavy Equipment - 11
* Health Professions - 53
* Law Enforcement - 29
* Medical Asst. - 45
* Nail Tech. - 14
* Vet Asst. - 102
* Welding - 178

Demographics as per ISBE SIS Report

American Indian/Alaskan Native	0.20%
Asian American/Pacific Islander	2.5%
Black, not of Hispanic Origin	11%
Hispanic	39%
White, not of Hispanic Origin	45%
Multi-racial	2.5%
IEP	20%
Limited English Proficiency	8%
Free Reduced Lunch	41%
Homeless	.8%
Military Connected	.2%
Female	47%
Male	53%

Staff / Teachers 2023-24

Full-Time Instructors	17
Part-Time Instructors	6
Aides/Tutors/Clinical Instructors	8
Administrative Assistants	3
Administrators	4
Maintenance/Custodian	4
Technology Coordinator	1

2023-24 Enrollment

Lemont #210	73
Plainfield #202	616
Reed-Custer #255	57
Valley View #365	360
Wilmington #209	71
Out-of-District	126
Total Enrollment	1303

Funding 2023-24

Tuition per Student	$2,600
Perkins (Federal)	$252,134
CTEI Grant (State)	$717,095

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STAFF DIRECTORY

WILCO Directory 2023-2024

Phone: 815/838- 6941 Fax: 815/838-1163 www.wilco.k12.il.us

Administration and Staff

Position	Name	Extension	Email
Executive Director	Elizabeth Kaufman	1006	ekaufman1@wilcoacc.org
Asst. Director/Principal	Bosa Goodale	1032	bgoodale@wilcoacc.org
Asst. Principal for Student Services	Jeannine Marco	1016	jmarco@wilcoacc.org
Special Populations Coordinator	Julia Oglesby	1013	joglesby@wilcoacc.org
Technology Coordinator	Dave Presi	1005	dpresi@wilcoacc.org
Executive Assistant	Sherry Harris	1004	sharris@wilcoacc.org
Business Services	Jose Ramirez	1002	jramirez@wilcoacc.org
Receptionist/Admin. Asst.	Anita Baxter	1001	abaxter@wilcoacc.org
Maintenance	Remmington Henson	1028	rhenson@wilcoacc.org
	Randy Yeates Asst.	1028	ryeates@wilcoacc.org
Custodians	David Cannon	1015	dcannon@wilcoacc.org
	Andres Solano	1015	asolano@wilcoacc.org
	Ronald Henson	1015	rhenson200@wilcoacc.org

Instructors

Auto Service	Ken Hayes	1025	khayes@wilcoacc.org
	Dennis Moscatelli-Aide	1025	dmoscatelli@wilcoacc.org
	Mike Patt	1026	mpatt@wilcoacc.org
	Anthony Maccani-Aide	1026	amaccani@wilcoacc.org
Business Logistics & Mgmt.	Janet Zitzke	1014	jzitzke@wilcoacc.org
CNA	Debra Bunker	1021	dbunker@wilcoacc.org
	Nancy Evans	1045	nevans@wilcoacc.org
	Amanda Ramsden	1022	aramsden@wilcoacc.org
	Barbara Hosbey-Clinical		bhosbey@wilcoacc.org
	Linda Cirrincione-Clinical		lcirrincione@wilcoacc.org
Computer Technology	Faye Jackson	1023	fjackson@wilcoacc.org
Construction & Landscape Design	Jeff Kinsella	1027	jkinsella@wilcoacc.org
	Alan Young-Aide	1027	ayoung@wilcoacc.org

Cosmetology:

Professional Choice	Debbie Bailez	(815) 741-8224
Lemont Cosmetology & Nail Tech.	Michelle Zaper	(630) 243-0387
Franklin Cosmetology Institute	Shantel Leasure	(815) 942-2668

Criminal Justice	Michelle Gunther	1029	mgunther@wilcoacc.org
Law Enforcement	Martin van Heeswijk	1012	mvanheeswijk@wilcoacc.org
Culinary Arts	Nicole Kinzer	1010	nkinzer@wilcoacc.org
	Scott Dudgeon-Aide	1020	sdudgeon@wilcoacc.org
Early Childhood Education	Gina Salvador-Lemus	1031	gsalvador-lemus@wilcoacc.org
	Stephanie Perella	1013	sperella@wilcoacc.org
EMS	Christina Lynch	1037	clynch@wilcoacc.org
	Deimantas Paulikas	1037	dpaulikas@wilcoacc.org
Fire Science	Mark Oglesby	1017	moglesby@wilcoacc.org
	Mark Buettner	1018	mbuettner@wilcoacc.org
	Frank Ritter		fritter@wilcoacc.org
	Frank DiGiovanni		fdigiovanni@wilcoacc.org
Intro to Medical Professions	Michelle Sharp	1034	msharp@wilcoacc.org
CNA/Medical Assisting	Nancy Evans	1045	nevans@wilcoacc.org
Tutor / Student Services	Carol Schroeder	1036	cschroeder@wilcoacc.org
	Peggy Barry	1007	pbarry@wilcoacc.org
Veterinary Assisting	Jennifer Alessi	1019	jalessi@wilcoacc.org
	Margaret Janke	1047	mjanke@wilcoacc.org
Welding	Lisa Moran	1033	lmoran@wilcoacc.org
	Nick Moran	1043	nmoran@wilcoacc.org
	Guadalupe Ruiz	1033	gruiz@wilcoacc.org
	Rachael Patek		rpatek@wilcoacc.org

COURSE OFFERINGS
2024-2025

The Wilco Area Career Center provides equal employment opportunities for all persons, and equal educational opportunities for all students, without regard to race, color, religion, creed, national origin, gender, age, ancestry, physical or mental handicap or disability, or other characteristics protected by the law.

Wilco's programs are designed to offer students career-based courses providing skills required for continuing education and/or employment upon completion. Students attend one of three sessions. Courses are scheduled at the home school. Some programs or levels may not be available each session.

Early Bird	6:25 a.m.	-	7:45 a.m.
Session 1	7:50 a.m.	-	9:50 a.m.
Session 2	9:55 a.m.	-	11:55 a.m.
Session 3	12:26 p.m.	-	2:26 p.m.

ACE: ARCHITECTURE, CONSTRUCTION MANAGEMENT, AND ENGINEERING

The ACE program is designed to provide the student with a broad overview of the skills and knowledge necessary to pursue an exciting career in the built environment such as architecture, building engineering, construction management, and other related fields. Through relevant and challenging college courses, the student will receive a solid foundation in the fundamental coursework in the professional tracks of the building industry. Each ACE program class covers the terminology, processes, skills, and industry specific content to give the student a full snapshot of the fundamentals of the building and construction industry. The ACE program has been designed for those students interested in the built environment and are considering career pathways in the construction field. With 12 hours of college credit to be earned, the student will earn a Certificate of Completion in Basic Construction, a college credential from JJC. Students can use these credits towards further study in related programs at JJC or use as a foundation for further study elsewhere.
Students will need their own transportation to and from class at Joliet Junior College Main Campus, M-Th 12:30p-1:45/2:15p and schedule to follow JJC calendar including holidays, spring break, etc. Application to the program is required. They will be dual enrolled earning high school and college credit for AEC 102, AEC 104, AEC 106, CM 100 and OPS 111 (12 credit hours). *Guidance Note: Recommended that students have earned a 'C' or higher in all mathematics courses and have achieved senior status.*

AET: APPLIED ENGINEERING TECHNOLOGY

Students in the AET program which is located at **Joliet Junior College Main Campus** will have an opportunity to focus on the application and implementation of design theory. During the first semester, students will participate in both classroom and hands-on shop experience. In the shop, emphasis is placed on exercises and projects that embody the basic processes and operations in using hand tools, layout tools and machine tools such as vertical saw, drill presses, engine lathes, vertical milling machines, and surface grinders. In the classroom, emphasis is placed on the theory related information that is essential to set up and operate machine tools and to perform basic processes and operations in the machine shop. Students will earn 4 credits for MFG101 (Precision Machine Technology I).

During the second semester, students will acquire knowledge and skills in the use of numerical control and computer numerical control milling and turning machines. The course will also include NC and CNC general concepts and programming procedures. Students will have "hands-on" experience in programming, setting-up, and operating an NC milling and drilling machine and a CNC milling and drilling machine. Students will become familiar with Windows NT and the use of the computer program "Notepad." In addition, students will work to develop a high degree of skill in visualizing and interpreting prints. The class work includes the principles of orthographic projection, dimensions and tolerances, the application and interpretation of machining, and welding symbols and specifications. This course also covers the reading of numerical control prints, sheet metal prints, machining prints, welding prints, and instrumentation and control diagrams. Students earn 7 credits for MFG 111 and 115 (Numerical Controls and Blueprint Reading for Manufacturing and Welding).
Students must have **their own transportation to attend**. The class is held during the 3rd time block of Wilco.

AIM: ADVANCED INTEGRATED MANUFACTURING

This senior only program is offered in partnership with **Joliet Junior College** and will be held at Main Campus on Hoboult Rd, Joliet, IL. Students will participate in four separate college courses building skills and awareness in heating, ventilation, and air conditioning, industrial maintenance, basic wiring/circuit design, and industrial fluid power. Students will learn about OSHA safety programs, maintenance physics, hand and power tools, precision measuring, technical diagrams and assembly prints, fastening devices, lubrication, basic pump operation, and basic pipefitting procedures. Students will study the principles of hydraulics and pneumatics as applied to the basic theory of fluids and typical industrial circuits. Students will build fluid power circuits as applied to industrial applications. Next, the fundamentals of electrical and electronic circuits, including the calculation and measurement of voltage, current, resistance and power will be instructed with emphasis placed on safe meter usage, print reading and exposure to a variety of electrical technologies currently used in industry. Topics include: introductory residential wiring, operation of AC motors, industrial solid-state devices, variable frequency drives, industrial controls, and single-phase/three-phase power distribution along with skills necessary to safely use electronic test equipment on low- and high-voltage components, the course will introduce students to the installation, service, troubleshooting, and repairs on various types of electrical controls, circuits and components. **Students will need their own transportation to and from class. Students must submit an application to the Technical Department at Joliet Junior College. Application to the program is required. Students will be dual enrolled earning high school and college credit: IMT101, IMT121, EEAS111, and EEAS101** (14 credits hours). *Guidance Notes: Solid math skills needed with record of good attendance and behavior.*

AUTO SERVICE (MECHANICS) I

The two year auto service program, taught by ASE certified instructors, is designed to train students for entry-level automotive technician positions and/or preparation for post-secondary programs. Students' knowledge of measurement, estimation, and algebra, along with a technology course would be beneficial. First year students will develop skills in vehicle maintenance and repair including, brakes, steering and suspension, and will also learn the basics of electrical and engine performance (sensors). The curriculum follows the National Automotive Technicians Education Foundation (NATEF) format. This program will prepare students for the Automotive Service Excellence (ASE) certification exams. Wilco work shirt, safety glasses, and nitrile gloves. **Estimated cost of participation is $50.00**. *Guidance Notes: 70% of time in lab, assignment and test for each area/chapter.*

AUTO SERVICE (MECHANICS) II-Offered only as Early Bird or 3rd Session

Second year students will continue their training in electrical and engine performance after successful completion of Auto Service 1. Students will be completing labs involving diagnosing electrical circuits, sensors, drivability problems, check engine lights, and emission related problems. Upon completion of this two year course, students may earn college credit towards Nashville- Auto Diesel or Joliet Junior College. Students are encouraged to continue their training through an appropriate technical school, college, or university. The curriculum follows the National Automotive Technicians Education Foundation (NATEF) format. This program will prepare students for the Automotive Service Excellence (ASE) certification. Assuming students continue to have their tools, safety glasses, work shirt, and nitrile gloves there will be no additional fees but replacement items will be available if needed**. Students may need their own transportation to and from Wilco Area Career Center in Romeoville**. Dual credit may be available through **Joliet Junior College**: **AS106** (3 credit hours at a rate of $12.00 per credit hour ($36). *Guidance Notes: 70% of time in lab, assignment and test for each area/chapter.* **Estimated cost of participation is $50.00.**

AVIATION MECHANICS

This senior only course is offered in partnership with Lewis University. Fall Semester students will take AVMT-10600 Aviation Fundamentals (4 credit hours) where students will learn about aerodynamics, aircraft design, stability, control, Federal Aviation Administration regulations and publications, weight and balance, and ground handling of aircraft. 90 contact hours (60 lecture/30 lab). Meets requirements of 14 CFR 147.

Spring Semester students will take AVMT -11000 Aircraft Structures 1 (4 credit hours) where the focus of the course will be riveting and sheet metal repair, including aluminum, forming and layout and oxyacetylene welding operation. Corrosion and corrosion control are also studies. 180 contact hours (60 lecture/120 lab). **Students will need their own transportation to and from Lewis University.** Meets requirements of 14 CFR 147.Students selected for enrollment in college-level courses must have appropriate academic qualifications which include: minimum 3.0 GPA, Algebra I and II with a grade of C or higher, Physics with a grade of C or higher, and a high level of motivation, and adequate time to devote to studying a college-level course.

BARBERING

This is a 13-month program for seniors or a 2-year program for juniors in Barbering. The barbering program is offered at Champions Beauty and Barber University in Aurora, IL, which is an approved and licensed school by the Illinois Department of Financial and Professional Regulations, Division of Professional Regulation and has met all state and federal regulations. This course offers students curriculum in both theory and practice in the following areas as they relate to the practice of barber science and art: anatomy; physiology; skin diseases; hygiene and sanitation; barber history; barber law; hair cutting and styling; shaving, shampooing, and permanent waving; massaging; and barber implements as they relate to the Barber, Cosmetology, Esthetics, and Nail Technology Act. Knowledge, skills, and activities completed in this course will also include advanced theoretical and practical skill development building to the 1500 hours of study needed in barbering and to prepare students for the barbering license exam. **Students must have their own transportation and pay additional tuition to Champions Beauty and Barber University; estimated cost is $3,900 to $2,500 depending on 13 month or 2 year**. **Certifications:** Program completion allows students to sit for the Illinois Department of Public Health Barbering license.

BUSINESS LOGISTICS

This is dual credit coursework offered in partnership with the Joliet Junior College. This program emphasizes the essentials of supply chain and operations management, the transportation and distribution process, cargo security compliance, import/export fundamentals as well as professional business and communication skills required to excel in the field. The coursework includes a sequence of four courses totaling 11 college credits at a rate of $12.00 per credit hour ($132.00) Transportation and Physical Distribution (SCM 100 - 3 credit hours), Introduction to Supply Chain Management (SCM 110 - 3 credit hours), Introduction to Import/Export (SCM 120 - 3 credit hours) and Transportation and Cargo Security (SCM 140 - 2 credit hours). It is open to juniors and seniors. However, to complete the Global Supply Chain Certificate of Completion (which is 17 college credits at a cost of $12.00 per credit hour ($204.00), students should begin one of the two business programs in their junior year. Business Logistics and Business Management coursework can be taken in either order with no prerequisites.

BUSINESS MANAGEMENT

Students who successfully complete this dual credit coursework will earn the Customer Service Certificate of Completion from the Joliet Junior College. This coursework provides a foundation in business communication, human relations, operations management and principles of excellence in customer service as well as professional business skills. Students completing this certificate are prepared to enter the customer service, operations and management fields in entry-level positions. This coursework is open to juniors and seniors with no prerequisites. Students successfully completing this coursework will earn dual credit from Joliet Junior College in Principles of Business Communications (BUS 111 - 3 credit hours), Customer Service (BUS 110 - 3 credit hours), Human Relations (MGMT 102 - 3 credit hours), and Operations Management (SCM 130 - 3 credit hours) - receiving a total of 12 college credits at a rate of $12.00 credit hour ($144.00).

CERTIFIED NURSING ASSISTANT

The Certified Nursing Assistant program is a **junior/senior** program structured to prepare the student for employment as a Certified Nurse Assistant. The curriculum includes all standards and procedures contained in the Illinois Department of Public Health Certified Nurse Aide Instruction Model. The State Nurse Aide Examination can be taken through this course with the completion of 40 hours of on-site clinical experience at a local nursing facility. students must have transportation to the clinical site, a physical, and TB test before September 15th. Before beginning the clinical experience, students must undergo a Health Care Worker criminal background check. Throughout the semester, students must maintain an 80% to remain eligible for Joliet Junior College credit and Illinois Department of Public Health Certified Nurse Aide Exam. Many medical related college programs require clinical hours or specifically CNA certification before being admitted to the program. Upon completion of this course, students may choose to continue their education in preparation for any of a number of careers in the health care field i.e.; Registered Nurse, Physical Therapist, Respiratory Therapist, Ultrasound Technician, etc. Students are required to wear appropriate clothing at clinical site. Student may receive **Joliet Junior College credit at a rate of $12.00 per credit hour ($72.00) for NA101**(6 credit hours). **Estimated cost of participation is $100 with an additional $75 for the State CNA exam in the Spring**. *Guidance Notes: 30% of time in lab. Daily assignments and weekly tests. Emphasis on human anatomy.* **Certifications may include:** American Heart Association Health Care Provider CPR and Certified Nursing Assistant License.

CERTIFIED NURSING ASSISTANT (Accelerated)

The Accelerated Certified Nursing Assistant program is a **senior only** program structured to prepare the student for employment as a Certified Nurse Assistant during the first semester, and then students will transition to a work-based learning experience at AMITA St. Joseph Hospital along with additional lab skills and theory at Wilco during the 2nd semester on sterile processing and healthcare ethics. The curriculum includes all standards and procedures contained in the Illinois Department of Public Health Certified Nurse Aide Instruction Model. The State Nurse Aide Examination can be taken through this course with the completion of 40 hours of on-site clinical experience at a local nursing facility, included in the class structure if student has a social security number. Students must have transportation to the clinical site, a physical, , and TB test before September 15th. Before beginning the clinical experience, students must undergo a Health Care Worker criminal background check. Before beginning clinical at the hospital second semester, students will need a drug screening and a proof of flu shot. Throughout the semester, students must maintain an 80% to remain eligible for Joliet Junior College credit, AMITA clinical and Illinois Department of Public Health Certified Nurse Aide Exam. Many medical related college programs require clinical hours or specifically CNA certification before being admitted to the program. Upon completion of this course, students may choose to continue their education in preparation for any of a number of careers in the health care field i.e.; Registered Nurse, Physical Therapist, Respiratory Therapist, Ultrasound Technician, etc. Students are required to wear appropriate clothing at clinical site. Student may receive **Joliet Junior College credit at a rate of $12.00 per credit hour ($72.00) for NA101** (6credit hours), **College of DuPage. Estimated cost of participation is $150 with an additional $75 for the State CNA exam in December.** *Guidance Notes: 30% of time in lab. Daily assignments and weekly tests. Emphasis on human anatomy.* **Certifications may include**: American Heart Association Health Care Provider CPR and Certified Nursing Assistant Certification.

CSI – CISCO, SECURITY, AND INTERNETWORKING

The Cisco, Security & Internetworking courses are a 4 course sequence in the Fall and Spring semesters to help student look behind the curtain of what makes in the Internet/World Wide Web function. Students will take two 8 week Cisco Systems courses in the Fall semester introducing them to internetworking and security devices such as Routers, Switches and Firewalls. In the Spring semester students will continue their studies through an 8 week class on Wireless Technologies and an 8 week class on the Linux Operating system. These four courses are a great transition to the Information Technology – Networking Associates of Applied Science degree at Joliet Junior College.

CNT 101 - Network Fundamentals (3 credit hours)
Study of the devices and protocols used to connect computers and support devices into a network. Topics include: OSI model (layers 1 & 2), IP and MAC addresses, TCP, ARP and RARP. The function of hubs, switches and routers are compared and contrasted. Also covered is media design, structured cabling, and network management. This course is the first of four that prepares students for the Cisco Certified Network Associate. This course is the first step in taking the CCNA certification exam offered by Cisco.

CNT 102 - Router Protocols and Concepts (3 credit hours)
This course is the second of four classes approved by Cisco Systems Inc., which prepares students for the Cisco Certified Network Associate (CCNA) exam. It concentrates on router configuration, and how remote networks are established and connections maintained. Topics include: the basics of configuring a router through the command line interface, TCP/IP concepts used in routing and an introduction to both routing mechanisms distance vector and link state. Prerequisite(s): CNT 101

CIS 123 - Linux Essentials Network Development Group (3 credit hours)
This introduction to Linux course aligns to the Linux Professional Institute (LPI) Linux Essentials Professional Development Certificate. The skills taught in this course are applicable to a wide range of careers including networking, software development, server and desktop Linux administration. Students develop technical proficiency to work on the Linux command line and work with the open-source industry to obtain a basic understanding of security and administration related topics. The course is offered in partnership with the Network Development Group (NDG) and made available through Cisco Certified instructors within the Cisco Networking Academy.

CIS 162 - Wireless Foundations (3 credit hours)
This course is a wireless fundamentals course associated with a vendor-neutral certification. Students will work with wireless protocols, services, and devices to gain a hands-on look into facilitating a wireless network. No prior experience is necessary to begin this course.

COMPUTER TECHNOLOGY

This one-year course is made up of the following components which may allow the student to receive college credits from Joliet Junior College at a rate of $12.00 per credit hour ($48.00): **Computing Information Systems Fundamentals:** A first course for business or computer information systems majors planning to transfer to a four-year institution. A complete introductory study of information systems, computer programming and application software is presented. Course topics include the elements of a business computer system, system analysis and design, computer-to-mainframe systems, and program design and implementation.
Also included will be an introduction to the Internet and its uses, computer application software. This course also introduces basic concepts regarding word processing, spreadsheet, power point and database management systems. At the end of the course, you will achieve reasonable proficiency in the above areas. Syllabus (subject to change).
The class meets in a PC-equipped classroom. **Joliet Junior College: CIS122** (4 credit hours).

Data Communications and Networking: This course discusses the basic concept of Local Area Networking. Topics include networking overview, sharing computer resources, using email, using file servers, protocols, different networking software, how to manage your network, and an introduction to Wide Area Network. Students in this course are dual enrolled with **Joliet Junior College at rate of $12.00 per credit hour ($36.00)**: **CIS145** (3 credit hours).

A+ Guide to Managing and Maintaining Your PC: This course investigates the hardware components of the personal computer. Heavy emphasis is placed on diagnosing and maintaining the PC. Students will learn to install and replace the major hardware component of the system. The students will learn to work the BIOS/CMOS, as well as what it takes to build a PC. This is the first course in preparation for taking the CompTIA A+ certification exam. **Joliet Junior College at rate of $12.00 per credit hour ($36.00): CIS275** (3 credit hours). *Guidance Notes: Weekly assignments, projects, and quiz. Heavy reading and lecture format.*

CONSTRUCTION

Students will focus on the knowledge, hands-on skills, and work place skills applicable to construction. Major units of instruction include: personal safety, hand tools, power tools, blue print reading, surveying, construction, landscaping, turf management and business. Construction skills will focus on carpentry: framing, roofing, finishing, and other components of Construction including career readiness skills of teamwork, communication, work ethics, problem solving, and adaptability. Supplemental units may be provided in plumbing, electricity, concrete, block laying, drywall and painting. Careers such as agricultural engineers, carpenter, plumber, electrician, concrete and block layers, finishers, safety specialists, landscape design, turf management, and other related occupations will be examined. *Guidance Note: Recommended that students have earned a 'C' or higher in Geometry.*

COSMETOLOGY

This off-campus course is open to students to attend a state-approved school of beauty culture. The professional school will provide the facility, instruction, and clinical training as prescribed by the Illinois Department of Public Health. **There is a substantial student fee for this course ranging from $1,800 to $7,500**, which varies by cosmetology school and is subject to change. **Students provide their own transportation.** Registration needs to be done by first year students in early January through a separate application process found online at www.wilco.k12.il.us. Students may select from four schools in Will/Grundy Counties: Professional Choice in Joliet, Franklin Institute in Morris, Champions Beauty and Barber University in Aurora, and Lemont Nail Inn and School of Cosmetology in Lemont. Professional Choice limits participation to seniors who must start the program in July before their senior year. Cost and attendance times and dates vary per location. Please contact Wilco or the cosmetology school for more information. *Guidance Notes: Clinical assignments, workbook assignments, and task signoffs. Emphasis on chemical reactions and human anatomy.* **Certifications:** Program completion allows students to sit for the Illinois Department of Public Health Cosmetology license.

CRIMINAL AND SOCIAL JUSTICE STUDIES

CRJ 100 Intro to Criminal Justice: This course highlights courts, cops, and corrections. The course will provide students with an introduction to the nature of crime, examination of criminological theories and models, methods of preventing or reducing the commission of crime, as well as prosecution and punishment of offenders. Students will apply a clear understanding of preconditions and limitations of legal searches as outlined in our Constitution. Students will apply theories and concepts to the current work environment, evaluate photographs of criminal investigations, identify basic rules of evidence, and apply policing concepts through hands-on activities.

LENF 103 Criminal Law: Components, purposes and functions of criminal law. Elements which are necessary to establish crime and criminal intent. Sources of criminal law, attempts and conspiracy, criminal responsibility, defenses to crime, laws of arrest, search and seizure, and civil law. Actual cases will be studied. **Prerequisite(s):** Placement into ENG 101 or minimum grade of "C" in one of the following: ENG 021 and ENG 099; or the EAP course sequence ENG 079 and ENG 089, or ENG 096.

Dual credit may be available through **Joliet Junior College at rate of $12.00 per credit hour ($72.00): CRJ 100 and LENF 103** (6 credit hours). Guidance notes: Daily assignments, projects, labs, and assessments. Heavy reading and report writing.

CULINARY ARTS I

Students have the opportunity to build interest and master essential hands-on culinary techniques and theoretical academics for a career in the Hospitality Industry. The ProStart Program I & II is sponsored by the National Restaurant Association Educational Foundation and is an accelerated curriculum which is followed for Culinary Arts I students (taught in the first year of the program). Coursework topics include, but are not limited to: Foodservice History, Sanitation & Safety; Equipment Usage; Basic & Technological Aspects in Foodservice Preparation; Nutrition; Classical Cooking; Ordering; Purchasing; Receiving & Inventory Controls; Workplace Math & Accounting; Introduction to Lodging & Tourism; Workplace Skills in securing employment and in Customer Relations; and Career and Technical Ethics. Students will be directly involved in all aspects of a commercial kitchen operation. Students will participate in at least 10 hours per semester of outside community service (not including field trips), as offered by the instructor. Students will also have an opportunity to use their culinary and leadership skills through participation in FCCLA, ProStart, and/or SkillsUSA student organizations. Additional opportunities are made available for dual college credits, articulated college credits, and scholarship availability
with completed coursework requirements. Foods I is recommended for participation in the class. Upon successful completion of this program and *SERV safe Examination*, students may earn credit from **Joliet Junior College at a rate of $12.00 per credit hour ($60.00): CA105 and CA106**, (5 credit hours). **Estimated cost of participation is $65.00.** *Guidance Notes: 60% of time in lab. Weekly assignments and quiz. Emphasis on mathematics at the Algebra level.* **Certifications may include:** State of Illinois sanitation certification, Illinois Restaurant and the National Restaurant Associations' certifications, and ServSafe manager sanitation certification.

CULINARY ARTS II: Hospitality Careers and Event Planning

This course is designed to help students develop outstanding customer service skills. Students will learn how to interact with customers, resolve conflicts, understand the importance of customer satisfaction/retention, actively participate as a member of a team, and develop time management skills. In addition, students will develop the skills needed to become successful event managers. Students will learn how to design, plan, market, and stage an event. Field trips to various restaurants and event centers will be utilized to reinforce concepts. Staffing, risk management, event evaluation, legal and financial concerns will also be addressed. Students must have successfully completed Culinary Arts I at Wilco or Foods I and II at their home school to participate. **JJC dual credit at a rate of $12.00 per credit hour ($72.00): BUS 110 and HOSP148**, (6 credit hours). *Guidance Notes: 60% of time in lab. Weekly assignments and quiz. Emphasis on mathematics at the Algebra level.*

EARLY CHILDHOOD EDUCATION I

Students will participate in assistant teaching by working directly with children ages 3, 4, and 5 years old in the Wilco Preschool Lab. The first-year students will complete training for the first level of Early Childhood Education (ECE) Credential. The curriculum provides basic knowledge and skills for those working with or seeking to work with young children. Some of the topics presented are: health, safety and nutrition, how children learn, observation and assessment, family and community relations, child development and school aged children. After successful teaching experiences, completion of all modules and meeting attendance requirements, the students may earn their credential. Dual credit available with Joliet Junior College at a rate of $12.00 per credit hour: CDEV201 and CDEV137. **Estimated cost of participation is $40.00.** *Guidance Notes: Weekly assignments, projects, and quizzes. 60% of time working with preschool children in lab.* **Certifications:** Students have an opportunity to earn the Gateways to Opportunity Early Childhood Education Level 1Credential.

EARLY CHILDHOOD EDUCATION II

Second year students continue to teach in the preschool lab but are considered "experienced teachers". Course content includes child development, including literacy and education issues. Their assignments include working individually with a preschool child to create a "case study book" along with other required projects as outlined by Joliet Junior College. Second year students have an opportunity to spend time within child care sites for observations, if their grades allow, and continue work on the Joliet Junior College coursework. Dual credit available **with Joliet Junior College at a rate of $12.00 per credit hour ($60.00): CDEV101 and 216** (6 credit hours). **Estimated cost of participation is $20.00.** *Guidance Notes: Weekly assignments, projects, and quizzes. 60% of time working with preschool children in lab.* **Certifications may include**: American Heart Association CPR, and continued work toward the Gateways to Opportunity Early Childhood Education Level 2 Credential.

EMERGENCY MEDICAL SERVICES

Students who enroll in the emergency medical technician program must have successfully completed the first year of **Fire Science or Introduction to Health Professions** with an 80%/B or better or have completed three years of science with a 'B' or better. The year will focus on preparing students for the multiple career areas related to the Fire Service/Health Care fields. Students will focus on the care, handling, and extrication of the critically ill and injured. Topics will include airway management, patient assessment, vital signs, cardiopulmonary resuscitation, lifting and moving patients, documentation, communication, pharmacology and cardiac emergencies. A heavy emphasis will be put on medical terminology. If program is approved by IDPH, the EMT-B programs requires students spend a minimum of eight hours off-campus in a hospital emergency room and a minimum sixteen hours that meet the State Clinical time objectives on an ACLS (Advanced Life Support) must be completed with paperwork signed and turned in by the posted deadline. hours of ambulance ride-time in addition to the classroom. Clinical time may be extended to meet the clinical objectives defined by IDPH. If program is approved by IDPH, students whom successfully complete the course may take the EMT-Basic exam. Dual Credit available through **College of DuPage** with compliance with department requirements including COMPASS placement or an ACT composite of 20: **FIRE2271** (10 credit hours). **Estimated cost of participation is $100. Student will need an additional $100.00 for the national certification exam. Daily attendance is crucial to be successful in this class. The Wilco Attendance and Grading Policy will apply. A portion of your grade is based on your attendance and participation. If a student misses more than a total of 15 days of class during the entire school year they will be ineligible for the National or State EMT – B Exam. Time will be counted in 15 minute increments. There are no exceptions, medical absences, doctor appointments are included in absences.** *Guidance Notes: 30% of time in lab. Heavy emphasis on medical terminology and human anatomy.* **Certifications may include**: American Heart Association Health Care Provider CPR and EMT-B License

FIRE SCIENCE

Fire Science will follow the curriculum set forth by the State of Illinois Fire Marshall's Office, the Illinois Department of Health, and the Department of Transportation. Students will learn through classroom and guided activities the essentials of firefighting which will include: fire chemistry, building construction, wearing personal protective clothing, identifying ropes, tying knots, using fire extinguishers, performing forcible entry, carrying and raising ladders, operating self-contained breathing apparatus, and auto extrication. Students will learn how to employ search and rescue techniques with ventilation tools and practice hose evolutions on an operating engine, all in a safe environment. Students will learn about equipment and assessment used to stabilize victims before the arrival of an ambulance. Dual credit available through the **College of DuPage and JJC: Joliet Junior College Dual Credit is at a rate of $12.00 per credit hour with Placement into ENG 098-required ($84.00) FIRE1100, and 2283/FIRE 101 and EMS 101** (7 credit hours). **Certifications may include**: First Responder, American Heart Association Health Care Provider CPR and FEMA IS100c (Introduction to the Incident Command System) and IS 700b (Introduction to the National Incident Management System).
Expected cost of participation is $75.00. *Guidance Notes:50% of time in lab. Emphasis on physical fitness, reading comprehension, and basic math.*

HEAVY EQUIPMENT TECHNOLOGY

The heavy equipment technology program is designed to train students for careers as heavy equipment mechanics and is a senior only program. Heavy equipment includes: cranes, bulldozers, frontend loaders, rollers, backhoes, and hoists. Emphasis will be on the fundamentals as it relates to diesel engines and fuel systems used in heavy equipment. The program will introduce students to units of measurement, electron theory, wiring diagrams, schematics and symbols, basic principles of hydraulics, basic engine components, intake and exhausts systems, introduction of welding and power train functions. This off-campus class is available through an application process only. Students must be willing to participate in drug testing and meet attendance, behavior, and grade requirements. The class will be located at ASIP-Local 150 in Wilmington. **Students must provide their own transportation daily to the Wilmington site and apply through Wilco and be interviewed.** Students must have steel toed boots and purchase program shirts at an estimated cost of $45.00.

INTRODUCTION TO HEALTH PROFESSIONS

This course is an overview of the health care industry, including medical ethics and law, trends in health care, and exploration of career options. It includes **college level medical terminology**, anatomy and physiology, vital sign measurement, **basic math for conversions**, standard precautions training, basic cardiac life support skills and first aid. The goal of the course is to assist students in making an informed choice about health care occupations and learn basic skills related to all facets of the health care industry. Dual credit available through the College of DuPage: Health Sciences 1100 and 1110 (5 credit hours). Certification may include: American Heart Association Health Care Provider CPR.

LANDSCAPING AND TURF GRASS MANAGEMENT

This course focuses on the landscape, nursery, and turf segments of the horticulture industry. Units of student instruction include identifying landscape plants, designing landscape plans for the Wilco Disc Golf course, hardscape construction techniques, and installing landscape plants. Also included are nursery production, turfgrass production, and maintenance of existing landscapes. Agribusiness units will cover calculating prices for work, managing a horticulture business, advertising, and sales. Improving computer and workplace skills will be a focus. Participation in FFA student organization activities and Supervised Agricultural Experience (SAE) projects is an integral course component for leadership development, career exploration and reinforcement of academic concepts.

LAW ENFORCEMENT AND PUBLIC SAFETY

LENF 101 Introduction to American Policing: This course will highlight the introduction of modern policing and the study of law enforcement officers and policing strategies. This course will provide students with the history of law enforcement, an in depth analysis of the American Constitution, and a career orientation emphasizing the realities of a career in law enforcement at local, state, and federal levels. This course will be complemented with physical training, career exploration, and other police tactic training. **Placement into ENG 098-required for Joliet Junior College Dual Credit, as well as a rate of $12.00 per credit hour ($36.00)** (3 credit hours).

CRIMJ 1145 Introduction to Homeland Security: An overview of the evolution of the Department of Homeland Security (DHS) in the U.S. and an analysis of the major policies, practices, concepts, and challenges confronting the field. Modern threats from domestic, international, and transnational terrorism will be addressed along with issues stemming from other forms of geopolitical conflict and natural disasters. The roles of various agencies under the authority of the DHS as well as other government entities, private organizations, and individual citizens in responding to the modern threat landscape will be examined. Dual credit available through the College of DuPage (3 credit hours).

MEDICAL ASSISTING

MA 102 Functional Anatomy & Physiology: Medical Assisting program is designed for **seniors** to prepare students for a career as a member of a multidisciplinary health care team within an outpatient care setting. Students develop the skills necessary to perform entry-level administrative and clinical procedures. Students will learn patient care techniques and functional anatomy and physiology with medical terminology along with some diagnostic and specialty procedures. The position of an MA in the workplace focuses on the medical care of the patient, as well as the administrative work which differs from a CNA as a CNA tends to take the role of caregiver to patients as well as help patients with medical needs. CNA's often serve patients who need long term care and in need of help with basic hygiene maintenance. A CNA will also will tend to all bedside care of the elderly and can work in hospitals and nursing homes. MA's will administer injections, medications, and take the patient's health information. MA's will often perform office tasks as well as medical. They may gather patient's information as they check in to be seen, and collect all insurance information from the patient. Dual credit with **Joliet Junior College at a rate of $12.00 per credit hour ($48.00)**. (4 credit hours). Certification may include: American Heart Association Health Care Provider CPR.

NAIL TECHNOLOGY

This off campus course is open to students to attend a state-approved school of nail technology. Students will develop good communication skills, time management, and an eye for detail. Emphasis will be placed on all aspects of nail care, nail problems, artificial nails, and nail products. Upon successful completion of the course the students will be eligible to sit for state certification. **There is a student fee of $800 for this course. Students provide their own transportation.** This program is located in Lemont. *Guidance Notes: 80% of time in lab. Weekly assignments and quiz.* **Certification may include:** Illinois Nail Technician License.

VETERINARY ASSISTANT I

Students learn animal science and the care of animals, including the fundamentals of companion animal species and breeds, behavior and training, animal anatomy and physiology, nutrition, and safety. This course will develop students' understanding of animal reproduction, animal ethics and welfare issues, animal health, veterinary medicine, veterinary office practices, and animal services to humans. Students develop basic skills and techniques for assisting the veterinarian/technician in the following areas: handling large and small animals, grooming animals/caring for coats, feeding animals, and maintaining

equipment and facilities. Career exploration will focus on veterinarian, veterinary lab technicians, office lab assistant, small animal production, research lab assistant, and animal nutrition lab technician. Since FFA is an integral part of this course, students are required to maintain a Supervised Agricultural Experience (SAE), and be a participating member in the FFA activities hosted by our Chapter. Students will be encouraged to volunteer at local veterinary offices and/or animal shelters. **Dual credit available through Joliet Junior College at rate of $12.00 per credit hour ($36.00): AGRI119** (3 credit hours). **There is a student fee of $30 for this course.**

VETERINARY ASSISTANT II

VET 100 Veterinary Medical Terminology: This course will teach the definition and uses of veterinary medical terminology. A mastery of veterinary medical terminology through a simplified learning process will build on commonly used word parts. Coursework will expand a student's knowledge of animal science and the care of animals including, office and hospital procedures, basic pharmacy and laboratory procedures, and radiology safety and diagnostic imaging. Students will practice and apply skills related to small animal nursing, aseptic technique, administering medications to patients, care and maintenance of nursing and surgical equipment. Topics will also be discussed relating to humane euthanasia, post mortem care, and compassion fatigue. On-the-job clinical instruction coordinated by the instructor at veterinary office or animal clinic is a required portion of the course. Eligible students will complete 100 hours of externship/ clinical experience outside of the school/ program's training facility working on unfamiliar animals. *To be eligible for the externship/clinical experience, students must maintain an 80% or higher grade for placement and track clinical hours through* **AET** *https://theaet.com.*
Prerequisite(s): Placement into ENG 101 or minimum grade of "C" in one of the following: ENG 021 and ENG 099; or the EAP course sequence ENG 079 and ENG 089, or ENG 096; and placement into MATH 094 or higher, or minimum grade of C in MATH 090.
Students must have their own transportation to the clinical site. **Dual credit available through Joliet Junior College at a rate of $12.00 per credit hour ($24.00): VET100** (2 credit hours). Membership in FFA is encouraged at a cost $20.

WELDING I

Welding I is an introductory orientation course which emphasizes safety, soft skills, job readiness, ongoing education and career planning. Topics will cover welding terms & symbols, blueprints, procedures, organizations as well as the technology used in the Welding Industry. As an American Welding Society (AWS) Educational Institution, this program is intended to prepare students for the expectations & demands of becoming an AWS Entry Level Welder.
Students will also receive hands-on training on the fundamentals of the Arc Welding Process. This includes exposure to: Shielded Metal Arc Welding (SMAW) & Gas Metal Arc Welding (GMAW). Additional training will cover Plasma Arc & Oxy-Fuel Cutting processes (PAC & OFC), the use of shop equipment, tools and techniques involved with welding mild steel.
Upon completion of this course a student may earn an OSHA-10 certification and college credits through Joliet Junior College. Students are required to purchase necessary tools and safety clothing. **Estimated cost of participation is $90.00.** Proficiency credit may be available through **Joliet Junior College at a rate of $12.00 per credit hour ($60.00): WLDG 101, and WLDG 110** (6 credit hours). *Guidance Notes: 70% of time in lab. Weekly assignments and quiz.*

WELDING II

Welding II is intended for students seriously considering a career in the Welding & related Industries. This is an intermediate course which emphasizes safety, Project Based Learning, career planning, basic shop drawing/blueprint reading, measurements, advanced applications of the Shielded Metal Arc Welding process, fundamental use of the Gas Metal Arc Welding process, Oxy/Fuel Cutting, and the use of shop equipment involved with welding and testing to Industry Specifications. Students in WLD-II will operate under reduced direct supervision and will be expected to perform tasks in a manner typical of apprentices and entry-level welders.
Upon completion of this course a student may earn an OSHA-10 certification and college credits through Joliet Junior College. Students are required to purchase necessary tools and safety clothing. Estimated cost of participation is $90.00. Proficiency credit may be available through **Joliet Junior College at a rate of $12.00 per credit hour ($108.00): WLDG 101, WLDG 110, & WLDG 140** (9 credit hours). *Guidance Notes: 70% of time in lab.*

For more information on dual credit agreements with Joliet Junior College, pleases visit:
Joliet Junior College Academics Registration for Dual Credit by scanning the QR Code.

Please note agreements may change from time of publication based on program and instructor requirements. Students are responsible for applying and completing all requirements for course registration, ie Accuplacer testing and submission of ACT/SAT scores.

C.N.A.

The following is a list of requirements that your son / daughter can anticipate:

Physical exam (must indicate that your student can lift and perform the necessary duties at the clinical site) MUST BE COMPLETED BY THE FIRST DAY OF CLINICAL. If we do not have completed form by the first day of clinical – your child will not be eligible for clinical rotation. Current sports physicals will be accepted however must have attached a signed physician statement clearing the student for the clinical rotation including unrestricted lifting.

2-Step TB skin testing – this can be done through your local county health department for little or no cost or through your physician's office before the first day of clinical. In place the 2 Step test, students may substitute with a QuantiFERON gold TB test. (The TB test cannot be completed within 30 days of COVID vaccination.)

Scrub top/bottom package -- $35 (will be ordered through Wilco and personalized for each student). The uniform company will come to Wilco in September to fit the students.

Transportation to the clinical site– the high school does not provide your son / daughter with this transportation. It is the student's responsibility to arrange transportation to the nursing home for clinical.

Textbook: Wilco will loan the current text book to students without charge unless the book is lost or destroyed. Textbook can be purchased for $65.00.

CPR course: offered through Wilco with a charge for the book and card approximately $30

HOSA: Future Health Professionals dues (optional). HOSA is an international organization dedicated to students who are interested in pursuing a health career path-- $30.

COVID Vaccination: Although not required for program participation, our students will be working with the most medically fragile patients. Consequently, we encourage our students to receive both a COVID vaccine and a flu shot. Students who are not vaccinated will need to be part of a testing protocol before and while attending the clinical site.

Accelerated C.N.A.

- No scrub top or bottoms must purchase solid color scrubs on their own
- Flu Vaccine due by October/November
- CPR course: American Heart Association Certification (BLS) *Basic Life Support*
- No Gait belt required
- No COVID vaccination required

Student Emergency Contact

Wilco Area Career Center

500 Wilco Blvd. ● Romeoville, IL 60446 ● 815.838.6941 ● Fax: 815.838.1163

PLEASE PRINT IN BLACK INK. ***All information is Required***

❑ Male
❑ Female
❑ Non-binary

Student's Name (Last) (First)

Student's Home Address

Student's Program Choice

City Zip Code

Primary Language spoken in the home?

Student lives with: ❑ Mother/Guardian ❑ Father/Guardian

Student's Home School

❑ Plainfield Central ❑ Plainfield South ❑ Plainfield North
❑ Bolingbrook ❑ Romeoville ❑ Plainfield East
❑ Reed-Custer ❑ Wilmington ❑Lemont
❑Lockport ❑Plfd. Academy ❑Phoenix

❑ Other: _____

Student Email

_____/_____/_____
Student Birth Date

(_____)_____
Home Phone

(_____)_____
Cell Phone

Mother / Guardian Information

Name

Address

City Zip

(_____)_____
Home Phone

Place of Employment

(_____)_____ (_____)_____
Business Phone Cell Phone

Email Address

Father / Guardian Information

Name

Address

City Zip

(_____)_____
Home Phone

Place of Employment

(_____)_____ (_____)_____
Business Phone Cell Phone

Email Address

Nondiscrimination Statement: It is the policy of the Wilco Area Career Center not to discriminate in its educational programs, activities, or employment policies with regard to race, color, sex, national origin, or handicap.

TO BE COMPLETED BY COUNSELOR FROM HOME SCHOOL (Please check all that apply.)

The State requires the following information for program funding purposes.

❑ Alaskan Native / American Indian
❑ Asian America / Pacific Islander
❑ Black – Non Hispanic
❑ Hispanic
❑ White – Non-Hispanic

❑ Academically Disadvantaged
❑ Economically Disadvantaged
❑ 504 Accommodation

❑ This student has an IEP

Year of Graduation:
❑ 2024
❑ 2025
❑ 2026
❑ _____

Session Preference
❑ Session I
❑ Session II
❑ Session III

Has Student had a career assessment? ❑ NO ❑ YES – *If yes, which one?* _____

Counselor's Name: _____ Counselor's Signature: _____

EMERGENCY INFORMATION (NOTE: Parents/Guardians are always first contact in case of illness or emergency.**)**

Please list two additional contacts in the event we are unable to contact the parent/guardian.

1st Emergency Contact Name: _____ Daytime Phone: (_____)_____

2nd Emergency Contact Name: _____ Daytime Phone: (_____)_____

Is your student allergic to any medication? ❑ NO ❑ YES If yes, which ones? _____
Does your student wear contact lenses? ❑ NO ❑ YES
Does your student have any physical disabilities? ❑ NO ❑ YES If yes, please list them: _____

Doctor's Name: _____ Phone Number: (_____) _____

I authorize Wilco Area Career Center to take action in case of emergency – Parent/Guardian's Signature: _____

Revised 7/18/2023

WILCO AREA CAREER CENTER

500 Wilco Blvd.
Romeoville, IL 60446

PHYSICAL EXAM FORM

To be completed by student:

Name_____ Home School_____

Address_____
Street City State Zip

Phone #_____

E-mail address _____

Birthdate_____ Age_____

Person to notify in case of emergency:

Name_____

Phone#_____

Relationship_____

Family Physician_____

Phone_____

Address_____

To be completed by physician:

Immunizations:

Tuberculosis skin test:#1.Date given:_____Date read/reaction: _____
(2-step Mantoux)

#2.Date given:_____Date read/reaction: _____

TB Tine test is not acceptable.

Documentation of a 2 Step TB Mantoux test is required prior to the start of clinicals. The second Mantoux test must be administered within 7-21 days of the first test, if the reaction to the initial test is negative. A single step Mantoux is adequate if a 2 step Mantoux was done within the past year. **TB Tine is not acceptable.** If a student has a recorded positive Mantoux, a chest x-ray is required.

*Reaction at test site should be read within 48-72 hours.

PHYSICIAN: In the section below, denote whether area is within normal limits (WNL) or abnormal. Record details in the remarks section.

WNL	ABNORMAL	
_____	_____	General Appearance
_____	_____	Eyes (Include lids, pupils, fundi, EOM)
_____	_____	Nose
_____	_____	Mouth
_____	_____	Throat (Include pharynx, tonsils)
_____	_____	Teeth and Gums
_____	_____	Neck (Include carotids and thyroid)
_____	_____	Lymph Nodes (cervical axillary, inguinal, epitrochlear)
_____	_____	Chest and lungs
_____	_____	Heart (Size, rhythm, murmur, quality of tones, thrill)
_____	_____	Abdomen (appearance, liver, spleen, scars, mass, tenderness)
_____	_____	Hernia (umbilical, inguinal, femoral, incisional)
_____	_____	Extremities (Feet, edema, pulses, ROM, deformity)
_____	_____	Skin
_____	_____	Rectal
_____	_____	Pelvic
_____	_____	Back (attention to list, pelvic, tilt, scoliosis, ROM)
_____	_____	Neurological (Include reflexes)

Explain any checks in the abnormal section. (Note asthma or diabetes)

Student is able to participate in all aspects of the course (clinical included) without restrictions.

Physician signature:_____ Date:_____

Physician name printed:_____

_____

Street Address City State Zip Code

Phone #_____

OFFICE USE:

DATE RECEIVED_____

HEAVY EQUIPMENT APPLICATION

Heavy Equipment Technology Program

A Partnership between
Wilco Area Career Center & ASIP Local 150 Operating Engineers

APPLICATION

Items to be submitted:

- ☐ Application
- ☐ High School Transcript recommended 2.5 GPA
- ☐ Proof of Attendance documenting 95% attendance rate
- ☐ 2 Faculty Recommendations (1 CTE instructor, 1 other teacher/counselor/administrator)
- ☐ Recommended completion of 1 Industrial CTE course

Only seniors for the upcoming school year are eligible to apply.
Students must pass a drug test which will be administered by ASIP Local 150 Operating Engineers.

Due Date:

February 2, 2024

November 8, 2023

Student Application
Heavy Equipment Technology

A Partnership between
Wilco Area Career Center & ASIP Local 150 Operating Engineers

Name _____ Date _____
(Last) (First) (MI)

Home Address_____
(Street) (City) (Zip code)

Date of Birth _____ Home Phone _____

Parent cell phone: _____ Student cell phone: _____

Home School _____ Student E-mail: _____

Parents or Guardian _____ Parent E-mail: _____

Current Year Courses (Including both semesters)

Career & Technical Courses	1st Semester Grade	Current Grade	Teacher
Other Courses			

Please attach a copy of your high school transcript.

What are your career goals? _____

_____

What are your post-secondary educational plans? _____

_____

The heavy equipment technology program provides equal opportunities to all people without regard to age, gender, disability, marital status, race, color, creed, national origin or religion.

Have you applied to, been accepted by, or plan to apply to a post-secondary educational institution? _____Yes _____No

If yes, name of Institutions (s) and major

Institution	Major Area of study
_____	_____
_____	_____

Why are you interested in participating in the heavy equipment technology program?
(Additional space may be used to complete your answer.)

Do your parents know of your interest in the program? _____Yes _____No

In making this application I accept responsibility for maintaining eligibility, following the rules, which have been established for participation. I certify that all the statements made above by me, in this application are true, complete and correct to the best of my knowledge, and I am aware that any false statements will be sufficient cause for dismissal from the program. Unless notified in writing by the student's parent/guardian stating that they do not wish their child's picture to be used for public use, pictures taken of students may be placed in publications, display or presentations. This includes but not limited to videos, computers, website or articles placed in newspapers. I am also aware that the student must pass a drug test that will be administered by ASIP Local 150 Operating Engineers.

_____ _____
Student Signature Date

_____
Student (printed name)

I consent to _____ (student name) participating in the heavy equipment technology program at ASIP Local 150 Operating Engineers.

_____ _____
Parent or Guardian Date

The heavy equipment technology program provides equal opportunities to all people without regard to age, gender, disability, marital status, race, color, creed, national origin or religion.

Heavy Equipment Technology Program

First Semester Attendance Record

Must be completed by school personnel
(To accompany Application Form)

Student_____

School_____

Number of days in 1st Semester _____

Number of full days attended _____

Number of partial days attended _____

Please explain partial days if in excess of 5:_____

_____

_____

_____

_____

_____ _____

Signature of school personnel completing form | Title

_____

Date

November 8, 2023

WILCO-ASIP LOCAL 150
HEAVY EQUIPMENT TECHNOLOGY PROGRAM
Faculty Recommendation

Student Name_____

This student has applied for participation in the Wilco-ASIP Local 150 Operating Engineers Heavy Equipment Technology Program. Would you help in the selection process by providing the following information about this student?

Teacher Name_____

In what capacity do you know the student?_____

_____

Please rate this student on the following areas:

5=Superior 4=Above Average 3=Average 2=Below Average 1=Unsatisfactory

Category	Excellent	Above Average	Average	Below Average	Unsatisfactory
Reliability					
Leadership					
Industriousness					
Knowledge of Subject Matter					
Getting Along with Others					

_____ Attitude: Comments:

_____ Motivation: Comments:

_____ Desire to Succeed: Comments:

Why should this student be considered for the Heavy Equipment Technology Program?

_____ _____

Faculty Signature Date

ADDITIONAL INFORMATION

DAR
Louis Joliet Chapter
Joliet, Illinois

THE NATIONAL SOCIETY DAUGHTERS OF THE AMERICAN REVOLUTION (DAR) IS PLEASED TO OFFER OVER 26 DIFFERENT SCHOLARSHIPS FOR GRADUATING HIGH SCHOOL SENIORS, AND COLLEGE, GRADUATE AND MEDICAL STUDENTS THROUGH OUR ONLINE APPLICATION PORTAL FOR THE UPCOMING ACADEMIC YEAR.

SCAN ME

SCHOLARSHIP APPLICATIONS ARE ACCEPTED: NOVEMBER 1 THROUGH JANUARY 31 EACH YEAR AT 11:59 P.M. (HAWAII TIME)

GET MORE INFORMATION AT HTTPS://WWW.DAR.ORG/NATIONAL-SOCIETY/SCHOLARSHIPS

JOLIET JUNIOR COLLEGE
1901

Alternate & Temporary Placement Measures: ACT, SAT, and PSAT
Effective Fall 2023 Registration

Alternate Placement Measures: ACT, SAT, and PSAT Scores

Valid and qualifying ACT, SAT, and PSAT scores can be used for placement into college-level English and math courses. Students who meet any of the following ACT, SAT, or PSAT scores may not need to take a placement exam.

Measure	Score	Placement	Registration Term
ACT English	19+	English 101 or English 130	**ALL** ACT/SAT scores are valid for 48 months
SAT – EBRW	480+		
ACT Math	22+	Math 119*, 123*, 127, 128, 131*, or 138*	
SAT Math	530+		
ACT Math	23+	Math 142*	
SAT Math	590+		
ACT Math	28+	Math 170	
SAT Math	660+		
PSAT (10 or NMSQT/11) English	480+	English 101	**ALL** PSAT scores are valid for 24 months (PSAT 10 or NMSQT/11 only)
PSAT (10 or NMSQT/11) Math	510+	Math 127 and Math 128	
PSAT (10 or NMSQT/11) Math	530+	Math 123*, 131*, and 138*	
PSAT (10 or NMSQT/11) Math	590+	Math 142*	
PSAT (10 or NMSQT/11) Math	660+	Math 170	

*Requires geometry prerequisite

Temporary Alternate Placement Measures (as of April 10, 2023)

JJC employed temporary alternative measures to support the virtual enrollment experience. Students who meet any of the following placement measures may not need to take a placement exam. **Please Note:** These measures are fluid and may change to best meet student needs.

Measure	Score	Placement	Registration Term
ACT Math	22+	Meets JJC's Geometry Requirement (places out of Math 095)	**Fall 2020 through Summer 2023** ACT/SAT scores are valid for 48 months
SAT Math	530+		
ACT Math	28+	Math 150 and 153	**Fall 2020 through Summer 2024** ACT/SAT scores are valid for 48 months
SAT Math	660+		
PSAT Math (10 or NMSQT/11)	660+	Math 150 and 153	**Fall 2023 through Summer 2024** PSAT scores are valid for 24 months (PSAT 10 or NMSQT/11 only)

- Please visit www.jjc.edu/placement for a list of the most up-to-date measures.
- For placement testing information email testingservices@jjc.edu or call 815-280-2261.
- Official ACT, SAT, and PSAT scores should all be submitted to the Joliet Junior College Admissions Office. For more information email admissions@jjc.edu or call 815-280-2493.
- JJC's geometry prerequisite can be met by taking the Accuplacer Geometry test, completing Math 095 with a C or higher, or submitting a HS transcript showing completion of two semesters of geometry with a C or higher.

JOLIET JUNIOR COLLEGE
1901

Alternate Placement Measures: High School GPA and Transition Courses
Effective Fall 2023 Registration

High School GPA (Effective September 1, 2021)

A valid and qualifying HS GPA can be used for placement into college-level English and math courses. Students who meet the following GPA criteria as documented on their official HS transcript may not need to take a placement exam.

Measure	Placement	Registration Term
High School GPA: 3.0 - Unweighted/Cumulative **(Please read important information about using GPA below)**	English 101	**ALL** HS GPA is valid for 48 months
	Math 119*, 123*, 127, 128, 131*, and 138*	

*Requires geometry prerequisite

Important Information about using high school GPA for English and math placement:

- Must provide an official transcript with 7 OR 8 consecutive complete semesters AND unweighted/cumulative GPA of 3.0 or higher AND successful completion (C or better) in English and/or math in all semesters.
- JJC will evaluate all official high school transcripts using the unweighted/cumulative GPA at the time of submission. GPA's will not be retroactively evaluated using past semesters.
- Only total unweighted/cumulative GPA will be accepted. Semester or Yearly GPA will not be accepted.
- High school transcripts must be sent to the Admissions Office. If you're in high school or are a recent graduate, ask your high school to email these records to admissions@jjc.edu or mail them to:
  Attn: Admissions
  1215 Houbolt Rd - Joliet, IL 60431

***HS GPA will be designated on the student's JJC record as: **GPAE** (English) / **GPAM** (Math) / **Meets** = 999 / **Does Not Meet** = 111

High School Transition English and Math Courses

JJC accepts the successful completion of High School Transitional courses for placement into college-level English and math courses. Students who have any of the following portability codes documented on their official high school transcript may not need to take a placement exam.

Measure	Score	Placement	Registration Term
Transition Math	STEM Pathway (portability code TM001)	Math 119, 123*, 127, 128, 131*, and 138	**ALL** Portability code must be noted on the official HS transcript. Transitional courses are valid for: MTH – 18 months ENG – 36 months from date of graduation
Transition Math	QL& Stats Pathway (portability code TM002)	Math 119, 127, and 128	
Transition Math	Technical Math Pathway (portability code TM003)	Math 119	
Transition English	College-level English (portability code TE001) *Effective Fall 2023*	English 101 or English 130	

*Requires geometry prerequisite

- Please visit www.jjc.edu/placement for a list of the most up-to-date measures.
- For placement testing information email testingservices@jjc.edu or call 815-280-2261.
- Official high school transcripts with documented HS GPA or Transition Courses information should all be submitted to JJC's Admissions Office. For more information email admissions@jjc.edu or call 815-280-2493.
- JJC's geometry prerequisite can be met by taking the Accuplacer Geometry test, completing Math 095 with a C or higher, or submitting a HS transcript showing completion of two semesters of geometry with a C or higher.

Wilco
Area Career Center

500 WILCO BOULEVARD · ROMEOVILLE, IL 60446-9529
815-838-6941 FAX: 815-838-1163

Dr. Elizabeth Kaufman
Executive Director

Dear Wilco Area Career Center Parent or Guardian,

Wilco Area Career Center, is in partnership with the Joliet Junior Community College, offering high school students the opportunity to take dual-credit college courses where students may get credit for high school and college at the low rate of $12.00 a credit hour. Joliet Junior College will bill students after course enrollment. If your child would take this course at the college it would cost $151.00 dollars a credit hour. Your student is being invited to enroll in a Joliet Junior Community College course during their high school years.

In order for them to enroll in a college course and receive college credit, students need to complete the Joliet Junior College Dual Credit Application (Scan QR Code) below to complete the process prior to the **first day of class on August 16th, 2023**. By applying to Joliet Junior College your student will receive their Joliet Junior College Student ID number within 24-48 hours after completing your application. After they apply, please look up their JJC ID number and have for the first day of class.

We look forward to providing these opportunities to your student, but please be aware the Dual Enrollment college classes are real college classes and therefore, students will receive a grade that will appear on their official Joliet Junior College transcript (and their high school transcript) and will count towards their financial aid eligibility should they decide to attend Joliet Junior College or any institution of higher education.

If you have any questions, please call Sherry Harris, Executive Assistant/HR at 815-838-6941 ext. 1004.

Wilco Area Career Center is excited to welcome your student back in 2023-2024!

Dual Credit Application

Dr. Elizabeth Kaufman

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We look forward to providing these opportunities to your student, but please be aware the Dual Enrollment college classes are real college classes and therefore, students will receive a grade that will appear on their official Joliet Junior College transcript (and their high school transcript) and will count towards their financial aid eligibility should they decide to attend Joliet Junior College or any institution of higher education.

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Dual Credit Application

SCAN ME

Accuplacer or ALEKS Testing

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